

WAYNE STATE UNIVERSITY
Affirmation Memo for Incoming Material Transfer Agreements

TO: MTA Assistant / Email: mtainfo@wayne.edu / Fax: 313-577-5650
5057 Woodward Avenue, Suite 6400, Detroit, MI 48202

FROM: Investigator's Name, Phone Number, and Email Address

RE: Material Transfer Agreement between Wayne State University (Recipient)
and (Provider)

DATE:

Please find attached a copy of the above-referenced Material Transfer Agreement (MTA). I have completed and signed this memo so that it may be attached to the MTA when sent to the WSU Office of the General Counsel for review and approval.

Material Description:

[Empty box for Material Description]

Note: If receipt and use of the Materials meets the definition of Human Subject Research (see www.hic.wayne.edu), please attach the Institutional Review Board approval or exemption form to this Affirmation Memo.

Having read the agreement, I am answering the following questions:

1. Do you understand and agree to the terms of the Material Transfer Agreement? Yes No
Note: If you disagree or do not understand the terms, please describe items of concern on a separate page.

2. Is a patentable discovery likely to come out of your work? Do Not Know Yes No

3. Please acknowledge [with a check (✓)] your obligation to:
a) Assign patentable inventions made using Materials to WSU under WSU policies
b) Provide manuscripts and other proposed publications to the Provider of Material
c) Inform Provider about inventions made using Materials
d) Refrain from distributing Materials to others, inside or outside of WSU
e) Obtain prior approval to transfer Materials if you relocate from WSU

4. What is the funding source for the project in which Materials will be used? (check all that apply)
WSU
Federal (direct or by flow-down through other agencies)
Agency name, Grant # or Contract #:
Company providing the Material
Other Company (Company Name):
Other Entity (Describe):

5. Will the project involve the use of proprietary materials of another party besides the Provider? Yes No
If yes, please explain on a separate page.

6. Are you collaborating with non-WSU scientists for this project? Yes No
If yes, please provide names and briefly describe the collaboration:

[Empty box for collaboration details]

7. Does the project involve an invention previously developed and disclosed (or to be disclosed) to WSU? Yes No
If yes, please describe:

[Empty box for invention description]

8. Is the Material you are receiving a threat to people or the environment if released? Yes No
If yes, please explain on a separate page.

9. Does handling of the Materials require more than the standard laboratory precautions or safety measures? *If yes, please explain on a separate page.* Yes No

10. Intended use of Material (if not already described in the MTA):

11. Have you received the Material already? Yes No

12. Please provide the following information about the Provider (not necessary for Addgene):

Organization name, address, phone, website (not necessary for Addgene):

Scientific contact name, phone, email (not necessary for Addgene):

MTA contact name, phone, email (not necessary for Addgene):

Signature of Investigator

Date