

Office of the Vice President for Research

Bridge Funding Program Guidelines

Revised Aug. 7, 2015

OVPR has a NEW APPLICATION PROCESS FOR ALL INTERNAL FUNDING REQUESTS:

Starting September 1, 2014, all internal funding requests will be submitted through eProp. We have developed our standard eProp system to accommodate internal funding submissions. Each internal funding program will still have its own application guidelines to be followed to prepare a PDF application that will be uploaded into eProp. All approval signatures will be routed through the eProp system.

PURPOSE

WSU's Bridge Funding Program is designed to sustain research projects with interrupted extramural funding by providing one-time support to eligible Principal Investigators (PIs) – assistant, associate and full professors – to assist with re-establishing external funding (e.g. NSF, NIH, DOD, etc.).

SIZE OF AWARD AND TIME PERIOD

The size of the award will not exceed \$35,000 per year for up to two years. Applicants may only apply for one year's funding at a time. Applications will be accepted three times a year (see *Timeline* below for dates).

FUNDING CONSTRAINTS

Faculty salary cannot be supported through this mechanism and will remain the responsibility of the unit (college, school, department, center, or institute) that incurred the original obligation. A letter of support will be required from the department chair, dean or director responsible for providing salary and space support to the applicant (see *Application Requirements*).

ASSISTANCE CAN BE REQUESTED FOR THE FOLLOWING EXPENSE CATEGORIES:

- Lab supplies
- Animal Care
- Salaries/benefits for research support personnel

BRIDGE FUNDS CANNOT BE USED FOR:

- Travel
- Budget overdraft coverage

- PI and co-PI salaries (including summer salaries)
- Administrative costs (i.e., school and departmental surcharges)
- Equipment

ELIGIBILITY

A PI is eligible for Bridge Program funding, provided he or she:

- Has lost, or will lose most of his or her extramural funding within six months of the Bridge application deadline
- Received extramural funding from peer-reviewed sources no longer than 18 months prior to the time of the application for Bridge Funding
- Has made substantial efforts to re-establish funding

Note additional requirements:

- PIs with multiple external grants may request support for the lapsed grant, but incentive bonuses on the active grants will be discontinued during the time of bridge funding;
- PIs who have submitted a proposal for national funding but who have not been reviewed yet should not submit a proposal until there is clear evidence that funding was denied;
- When extramural funding is re-established, all unspent funds must be returned to the Bridge Program to assist other investigators.

Exceptions to eligibility may be made by the Vice President for Research under unusual circumstances.

APPLICATION REQUIREMENTS

Applications must include:

1. Cover sheet (attached)
2. A half-page overview of your research program.
3. Information on the grant you are requesting to bridge, including sponsor, funding mechanism, title, funding period, and amount.

4. External review documents of the grant to be bridged (**including original unedited priority scores**) and information on the number of revised applications, agency comments on unfunded proposals, priority scores and pay lines.
5. Describe in no more than half a page how you will address the deficiencies noted in the reviews of the non-renewed application, as well as how your use of bridge funding will lead to a successful renewal. Listing of all grant applications in the last five years.
6. Brief description of your current financial needs and attempts to re-establish funding not to exceed a half page.
7. A listing of all publications during the last five years.
8. In no more than one page, provide a detailed budget of proposed expenditures and evidence of a scaled back, minimal research budget to enable the lab's continuance, using the categories of "personnel, lab supplies and miscellaneous." Add a brief explanation of the categories of funding requested.
9. A letter of support from the applicant's Department Chair, Dean or Director responsible for providing salary and space support to the applicant. Included should be an assessment of the likelihood of future funding, a financial plan for continuation of the research in the event extramural funding is not obtained, and evidence that the department/school is contributing to the continuance of research operations in an appropriate manner (e.g., graduate student support).
10. An abbreviated CV of **no more than 4 pages** of the PI, in NIH or NSF format. Please do not include a full CV.

SECOND YEAR REQUEST FOR BRIDGE FUNDING

In order to receive Bridge Funding for a second year, the applicant must provide information on efforts to restore external funding during the first year of support, and respond to points above.

REVIEW OF APPLICATIONS AND FUNDING CRITERIA

Review of applications will be carried out by a committee consisting of associate research deans/directors and associate vice presidents for research. This committee will recommend which applications to fund, based on:

- **Likelihood of eventual** funding (using evidence such as the priority score, the nature of the criticisms, how well criticisms were addressed, publication record, and research productivity)
- Applicant's **efforts to obtain external support**

- Applications that **do not include the original unedited reviews of the grant to be bridged will not be considered.**
- Applicant must be PI of the grant to be bridged.

Although not a determining factor for funding, **it is strongly suggested that the applicant obtain contributing funds** from the college, school or department. The department's and college/school's provision of matching funds are important indicators of how highly the work is regarded by research leadership.

Faculty members receiving Bridge Funding awards may be required by the Bridge Funding Committee to have an external reviewer critique the revised grant proposal prior to submission. Funding for the external review will be paid for by OVPR.

Funds will not be released until the faculty member provides evidence of IRB or IACUC approval, if applicable.

Awards will be competitive and all applications may not be funded.

To submit your proposal, please use our eProp system. Log-In to eProp requires a WSU Access ID and [Academica](#) (Pipeline replacement) password. To submit your internal funding proposal, please follow the steps in the [Unite! Internal e-Prop user guide](#). **When uploading to eProp, please select Sponsor Code 810011 for Bridge Funding Program.** If you have questions about entering and uploading your internal funding proposal, please contact Tim Foley at tpfoley@wayne.edu or [313-577-8357](tel:313-577-8357). If you have questions about the particular funding program, contact Sarah James at sjames@wayne.edu or 313-577-8997. If you have questions about transfer of funds for any of our programs, contact Lilly Hatzis at ab1625@wayne.edu or 313-577-2245. If assistance is required with technical issues, please contact Research_IT@wayne.edu.

All proposals must be submitted by 5 PM on the application deadline.

2015-2016 Deadlines:

Fall Deadline: Nov. 16, 2015

Winter Deadline: Mar. 21, 2016

Spring/Summer Deadline: July 11, 2016

**Wayne State University
BRIDGE FUNDING PROGRAM
COVER PAGE**

Date of application:	
Principal Investigator:	
Principal Investigator Title:	
Department:	
Email address:	
Title of proposal:	
Grant to be bridged:	
Name of agency most recently submitted to:	
Amount of bridge funding requested:	
Amount of funds provided by dept./college/other sources:	
Animal or human subjects:	
Department chair name and email:	
Dean name and email:	