

Subject: Important IACUC Protocol Submission Change
From: Dorinda Monson <dorinda.monson@wayne.edu>
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To: IACUC_PI@LISTS.WAYNE.EDU

Dear Principal Investigator,

To improve the quality of our service to the research community and facilitate protocol approval in a timely manner, we are making some changes to the protocol submission and review process.

Starting with the November meeting (Oct. 23rd deadline), CITI training modules for Principal Investigators and laboratory staff, including the 3-year refresher, must be completed **prior to** protocol submission. Submissions containing untrained personnel will be returned without review.

Please note that this applies only to the online CITI modules and not to the hands-on Division of Laboratory Animal Resources (DLAR) training. DLAR training is still required for final approval but will be arranged **after** a protocol is submitted.

Please contact the IACUC administration office before the submission deadline if you would like to confirm the CITI training status of the personnel listed in your protocol.

As always, thank you for your commitment to the animal care and use program. Please contact me if you have any questions.

Thanks,

Dorinda

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