

2015 Institutional Fee Schedule

Western IRB

*For locations outside the U.S., Canada, and Puerto Rico, please see International Fee Schedule



Services Rendered	Cost
Initial Review Initial Review of Protocol <i>(Protocol/grant, First Consent Form, Recruitment Materials)</i> Initial Review of Investigator <i>Per Investigator. Includes previously approved consent form(s), site-specific recruitment materials.</i> Additional Consent Form (Each, Per Investigator) Co-Principal Investigator or Change of Investigator	\$1,275 \$1,400 \$450 \$1,400
Continuing Review Study Renewal Review (Each Site, At Least Annually) Annual Review of Generic or Non-Protocol Related Material <i>Per item</i> Study Close Out (Each Site) Protocol Close Out (When WIRB is the Central IRB)	\$1,400 \$725 \$165 \$200
Change to Research* Change to Research – Protocol Amendment with Consent Form Change to Research – Protocol Amendment without Consent Form Change to Research – Revised Consent Form Change to Research – Recruitment/Retention Materials and Other Subject Related Material, Additional Location, etc. Change to Research – Review of Revised Product Information <i>(Investigator Brochure, Package Insert, Dear Inv. Letters, etc.)</i>	\$620 \$380 \$505 \$380 \$320
<small>*Charges will be per submission, per PI unless the items require multiple and substantively independent review (e.g. consistent changes across several documents will receive a single charge; substantively different changes to different documents submitted at the same time but requiring independent review by the Board may receive more than one charge)</small>	
Other Services Emergency Use Post-Use Report Reviews; Compassionate Use of a Device New or Modified Generic or Non-Protocol Related Material <i>Per Item</i> <i>e.g. Regulatory exempt determination, site pre-screening consent forms, generic advertising, centralized call screening or recruitment scripts</i> WIRB Translation Services <i>Cost based on number of words, minimum translation fee of \$165 plus \$380 administrative fee</i>	\$100 \$725 Variable

Effective: January 1, 2015

IRB File Duplication Requests	\$75
Request for Board Acknowledgement of Protocol/Study Specific Materials	\$100
Pre-review of Research (Protocol Development, etc.)	\$1,100

As an alternative to this fee-for-service schedule and item-by-item invoicing, WIRB offers a simplified, single-price option with four quarterly payments. Please call us if you wish to consider a single-price option.

Please contact WIRB for a detailed fee breakdown for your research, or for questions and additional fee schedules, including schedules for international trials.

All fees payable in U.S. Dollars. GST/HST tax will be added to all fees billed to Canada. Amounts past due 90 days subject to 1% monthly finance charge

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