## WAYNE STATE UNIVERSITY

## FP&M Safety Talk - Job Safety Analysis

Job Safety Analysis (JSA) is based on the following ideas:

- That a specific job or work assignment can be separated into a series of relatively simple steps.
- That hazards associated with each step can be identified.
- That solutions can be developed to control each hazard.

Job safety analysis is a relatively simple process that involves the following four basic steps:

- · Select the job to be analyzed.
- · Separate the job into its basic steps.
- · Identify the hazards associated with each step.
- Control each hazard.

In performing JSA, the term "job" is used to describe a single task or operation workers do as part of their occupation; it is a definite sequence of steps or separate activities that lead to the completion of a work goal.

Through this process, responsible officials can determine the safest, most efficient manner of performing a given job. Thus JSA systematically carries out the basic strategy of accident prevention: The recognition, evaluation, and control of hazards.

Once a JSA has been developed, it can be used as a training guide for employees; it provides a logical introduction to the work, its associated hazards, and the proper and safe procedures to be followed. Review is useful for employees assigned new or infrequent tasks. Even experienced workers should review JSAs periodically to maintain a safety-awareness on the job and keep abreast of current safety procedures.

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