



Laboratory Decommissioning & Relocation Procedure

Moving presents an excellent opportunity to dispose of unwanted materials and equipment. Please contact OEHS (313-577-1200) at least thirty days in advance (if possible) before moving to arrange for a decommissioning consultation. OEHS has developed decommissioning guidelines and will verify that each lab space is free of hazards. Funding for relocation is the responsibility of the relocating PI and his/her department.

Principal Investigators moving out of a lab must remove all chemical, radioactive, and biological materials, and certify that any equipment that is moved or left behind is free of surface contamination.

- Chemical, radioactive, and biological materials, including gas cylinders, that will be transported on public roads must be packaged, labeled and documented according to DOT regulations.
- [Chemical, radioactive, and biological materials that are not going to be moved to the new location must be processed for appropriate waste disposal.](#)
- Unknown containers of materials (liquid or solid) cannot be disposed of until the contents are identified. The PI is responsible for identifying all materials.
- [Biosafety cabinets must be decontaminated by OEHS.](#)
- [Decontaminate surfaces of equipment](#) (including centrifuges, incubators, refrigerators and freezers).
- Please remember to update your [chemical inventory](#) for your new lab and submit it to OEHS as soon as possible after you complete your move.

For more information: <http://www.oehs.wayne.edu/labsafety/lab-decommission-decon.php>