

Dear DFMPHS Faculty:

As you may remember from the September faculty meeting, we discussed the option of undergoing an external pre-submission grant review for your proposals. This can be in the form of a single written review and/or it can be conducted as a “mock” study section with multiple reviewers and an on-site meeting in which the reviews are delivered with follow up time for the investigator to discuss. Both of these forms are supported by the University (reviewers and/or the department receive compensation). I would like to strongly encourage faculty to consider taking this step, particularly as NIH now limits you to two submissions. You may undergo this review for a first submission or a resubmission. There is no limit to the number of times you can request this assistance.

To promote this activity, I have created a calendar based on the NIH deadlines to provide you with internal deadlines for conducting the pre-submission grant review. (Please note you may send any proposal for review, not just NIH proposals). Obviously, you need enough time for reviewers to read your grant and provide feedback as well as time for you to incorporate what you learn from the process. We expect that a minimum of 2 months would be required. This calendar assumes 2 months minimum with extra time for the winter holiday (no Dec 25 deadlines!). The calendar includes essentially all types of NIH proposals. If you are writing another type of grant (e.g. HRSA, AHRQ), you can match up your deadline roughly with these.

As an extra bonus, on page 3 I have copied the information about the review and award dates by cycle so you can see at a glance when your grant will be reviewed and when the decisions for funding will likely be made.

If you have any questions about this process, please feel free to talk with me. Also, we will discuss this again at an upcoming Research Brown Bag.

I hope to see some faculty participate!

Dawn