

FRIGITD: How can I view financial information on my grant? What is the balance, expenditures, remaining amount, etc.?

- ◇ FRIGITD allows users to see all financial information for a grant and the associated funds within the grant record.
- ◇ Users can view information in both summary and detailed output.
- ◇ Specific periods can be defined for a “snapshot” view of a budget.
- ◇ Selecting “Fund Summary” will populate all financials for funds associated with the grant.
- ◇ Users can run various types of searches
 - ◇ Include or exclude revenue
 - ◇ Include or exclude indirect costs

STEPS

Basic Search:

1. Enter “W” in the Chart of Accounts
2. Enter Grant number
3. Select Level 2 Acct Types from Account Summary
 - Level 2 Account Types = high level view of budget
 - All Levels = detailed view of budget line items within

STEPS

Basic Search:

1. Enter “W” in the Chart of Accounts
2. Enter Grant number
3. Select Acct Types from Account Summary
 - **Level 1 Account Types** = Labor and Direct Expenditures high level view
 - **Level 2 Account Types** = high level view of entire budget
 - **All Levels** = detailed view of budget line items within Account Categories
4. Select the following if you want to populate related information
 - Include Revenue: populates revenue (54) line item
 - Exclude Indirect Costs: shows budget without the Indirect Cost line item
 - Fund Summary: output reflects all associated funds. User can select fund record within the output to highlight budget information for selected fund

EXAMPLE:

⇒ **Basic budget search for Level 2 Account Types (High Level):**

Grant Inception to Date FRIGITD 9.3.22 (PROD)

1 Chart of Accounts: W

Grant Year:

2 Fund: 2VZ31

Program: 22

Location:

Account:

Date From (MM/YY): 09 / 21

Include Revenue:

Accounts

Hierarchy:

By Sponsor Account:

Grant: 2VZ3 U.S. Army Corps-W912HZ-21-2-0048-Ra

Index:

Organization: 12E1

Activity:

Account Type:

3 Account Summary: Level 2 Acct Types

Date To (MM/YY): 06 / 22

Exclude Indirect:

Costs

Fund Summary:

Get Started: Complete the fields above and click Go. To search by name, press TAB from an ID field, enter your search criteria, and then press ENTER.

1. Enter “W” in the Chart of Accounts
2. Enter the FUND number, TAB over to Account Summary
3. Select Level 2 Account Type, Select GO

TIP: Best practice is to search from the Fund Number rather than the Index. Searching from the Index will not provide up-to-date and accurate fund information. However, if you want to see the entire Fund Summary for a Grant, search from the Grant Number and select Fund Summary, then Go.

Level 2 Summary

Grant Inception to Date FRIGITD 9.3.22 (PROD)								ADD	RETRIEVE	RELATED	TOOLS
Chart of Accounts: W Grant: 2VZ3 U.S. Army Corps-W912HZ-21-2-0048-Ra Grant Year: Index: Fund: 2VZ31 Organization: 12E1 Program: 22 Activity: Location: Account Type: Account: Account Summary: Level 2 Acct Types Start Over											
Date From (MM/YY): 09 / 21 Date To (MM/YY): 06 / 22 Include Revenue Accounts: <input type="checkbox"/> Exclude Indirect Costs: <input type="checkbox"/> Hierarchy: <input type="checkbox"/> Fund Summary: <input type="checkbox"/> By Sponsor Account: <input type="checkbox"/> 1.											
GRANT INCEPTION TO DATE											
Account	Type	Description	Adjusted Budget	Activity	Commitments	Available Balance					
61	L	Salaries and Wages	160,737.00	104,580.97	0.00	56,156.03					
62	L	Fringe Benefits	35,683.00	19,973.34	0.00	15,709.66					
71	2.	E	Equipment	3.	4.	17,537.00	5.	0.00	6.	7.	17,537.00
72	E	General Expenditures	154,546.00	93,452.30	72,310.35	-11,216.65					
77	E	Travel and Entertainment	22,120.00	7,980.91	0.00	14,139.09					
79	E	Indirect and Admin Cost Expense	165,806.00	96,287.27	0.00	69,518.73					
NET TOTAL											
8.	Adjusted Budget		Activity		Commitments		Available Balance				
	556,429.00		322,274.79		72,310.35		161,843.86				

1. Summary of Search criteria
2. High Level Account Type
3. Description of Account Type
4. Adjusted Budget = Budget as entered by SPA; budget allocation totals for Account Type
5. Activity = Expenditures to date within Account Type
6. Commitments = funds committed but not yet fully expended
7. Available Balance for each Account Type
8. Net Totals for outlined sections

EXAMPLE:

⇒ **Detailed budget search using All Levels:**

1. Enter "W" in the Chart of Accounts
2. Enter the FUND number, TAB over to Account Summary
3. Select All Levels Account Type, Select GO

Grant Inception to Date FRIGIDT 9.3.22 (PROD) ADD RETRIEVE RELATED TOOLS

Chart of Accounts: W Grant: 2VZ3 U.S. Army Corps-W912HZ-21-2-0048-Ra Grant Year: Index: Fund: 2VZ31 Organization: 12E1 Program: 22 Activity: Location: Account Type: Account: Account Summary: All Levels

Date From (MM/YY): 09 / 21 Date To (MM/YY): 06 / 22 Include Revenue Accounts: Exclude Indirect Costs: Hierarchy: Fund Summary: By Sponsor Account: Start Over

GRANT INCEPTION TO DATE Insert Delete Copy Filter

Account	Type	Description	Adjusted Budget	Activity	Commitments	Available Balance
611	L	Academic Classifications	160,737.00	0.00	0.00	160,737.00
61111	L	Chairs and Acad Directors-12 month	0.00	9,189.06	0.00	-9,189.06
61144	L	9 Month Graduate Assist Non-Rep	0.00	74,860.24	0.00	-74,860.24
61151	L	Research-12 Month Exempt	0.00	8,911.25	0.00	-8,911.25
61414	L	Non-Instructional PT Fac/Instr Asst	0.00	11,620.42	0.00	-11,620.42
621	L	Composite Fringe Benefits	35,683.00	19,973.34	0.00	15,709.66
711	E	Capitalizable Equip. (Over \$ 5,000)	17,537.00	0.00	0.00	17,537.00
721	E	Gen. Expenditures Budget Pool	88,506.00	0.00	0.00	88,506.00
72111	E	Scholarships and Fellowships	66,040.00	47,677.76	0.00	18,362.24
72162	E	Research and Laboratory Supplies	0.00	40,431.99	66,170.15	-106,602.14
721K	E	Equipment Repair + Maintenance	0.00	1,154.25	6,140.20	-7,294.45
721YEH	E	Lumigen Mass Spec & Small Instrumnt	0.00	2,920.50	0.00	-2,920.50
721YEI	E	Lumigen X-Ray & Diffraction Lab	0.00	670.80	0.00	-670.80
722A	E	Conference Registration Fees	0.00	597.00	0.00	-597.00
7712	E	Outstate - Employees	22,120.00	7,980.91	0.00	14,139.09
791	E	Indirect Cost Expense	165,806.00	96,287.27	0.00	69,518.73

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NET TOTAL Insert Delete Copy Filter

Adjusted Budget	Activity	Commitments	Available Balance
556,429.00	322,274.79	72,310.35	161,843.86

4. Highlighted Accounts are the High Level Account Types shown in Level 2. Those accounts nested within each are the accounts that have incurred expenses or have activity on them

5. Select Related, then Grant Detail Information to see detail within a particular line item.

6. Example: To see Grant Detail Information for line item 72162 (supplies), Select Related, then Grant Detail Information

Grant Transaction Detail Form FRIGTRD 9.3.12 (PROD)														ADD	RETRIEVE	RELATED	TOOLS	1
COA: W Grant: 2VZ3 Index: Fund: 2VZ31 Organization: 12E1 Account: 72162 Program: 22 Activity: Location: Commit: Year: Period: Date From: 09/29/2021 Date To: 06/30/2022 Pool: <input type="checkbox"/>														Start Over				
GRANT TRANSACTION DETAIL														Insert	Delete	Copy	Filter	
Account	Organization	Program	Activity Date	Type	Document	Description	Commit	Fund	Activity	Location	Transaction Date	Field	Amount	Increase(+) or Decrease(-)				
72162	12E1	22	06/06/2022	E035	SS222138	E0004348--SS689 537460 *BOT...	U	2VZ31			05/18/2022	ENC	-7,896.27	-				
72162	12E1	22	06/06/2022	FT11	SS122151	E0004348--SS1389 952020 *VI	U	2VZ31			05/31/2022	YTD	38.48	+				
72162	12E1	22	06/06/2022	FT11	SS122151	E0004348--SS1366 952605 *VI	U	2VZ31			05/31/2022	YTD	66.00	+				
72162	12E1	22	06/06/2022	FT11	SS122147	E0004348--SS1306 685086 SER	U	2VZ31			05/27/2022	YTD	1.00	+				
72162	12E1	22	06/06/2022	FT11	SS122147	E0004348--SS1306 000100 FRE	U	2VZ31			05/27/2022	YTD	10.00	+				
72162	12E1	22	06/06/2022	FT11	SS122146	E0004348--SS1251 000100 A13	U	2VZ31			05/26/2022	YTD	26.10	+				
72162	12E1	22	06/06/2022	FT11	SS122146	E0004348--SS1251 000100 A30	U	2VZ31			05/26/2022	YTD	36.00	+				
72162	12E1	22	06/06/2022	FT11	SS122146	E0004348--SS1245 000100 RNT	U	2VZ31			05/26/2022	YTD	11.09	+				
72162	12E1	22	06/06/2022	FT11	SS122146	E0004348--SS1245 000100 NI	U	2VZ31			05/26/2022	YTD	58.24	+				
72162	12E1	22	06/06/2022	FT11	SS122146	E0004348--SS1240 000100 AA2	U	2VZ31			05/26/2022	YTD	48.15	+				
72162	12E1	22	06/06/2022	FT11	SS122145	E0004348--SS1134 685086 SER	U	2VZ31			05/25/2022	YTD	1.00	+				
72162	12E1	22	06/06/2022	FT11	SS122145	E0004348--SS1117 685086 SER	U	2VZ31			05/25/2022	YTD	1.00	+				
72162	12E1	22	06/06/2022	FT11	SS122145	E0004348--SS1105 685086 SER	U	2VZ31			05/25/2022	YTD	1.00	+				
72162	12E1	22	06/06/2022	FT11	SS122145	E0004348--SS1105 000100 FRE	U	2VZ31			05/25/2022	YTD	10.00	+				
72162	12E1	22	06/06/2022	FT11	SS122145	E0004348--SS1089 685086 SER	U	2VZ31			05/25/2022	YTD	1.00	+				
72162	12E1	22	06/06/2022	FT11	SS122145	E0004348--SS1054 000100 A88	U	2VZ31			05/25/2022	YTD	276.30	+				
72162	12E1	22	06/06/2022	FT11	SS122145	E0004348--SS1051 000100 15-	U	2VZ31			05/25/2022	YTD	488.00	+				
72162	12E1	22	06/06/2022	FT11	SS122144	E0004348--SS1028 000100 103	U	2VZ31			05/24/2022	YTD	42.75	+				
72162	12E1	22	06/06/2022	FT11	SS122144	E0004348--SS1024 000100 868	U	2VZ31			05/24/2022	YTD	99.70	+				
72162	12E1	22	06/06/2022	FT11	SS122144	E0004348--SS1024 000100 481	U	2VZ31			05/24/2022	YTD	46.93	+				
Total													106,602.14	+				

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7. Transactional detail for 72162 populates

8. More detail can be accessed by again highlighting a record, selecting Related, then Encumbrance Detail:

Detail Encumbrance Activity FGIENCD 9.3.21 (PROD)				
Encumbrance: E0004348 Encumbrance Period: All				
ENCUMBRANCE INFORMATION				
Description	Allen-ScienceStr Blnkt-Army REUSE		Date Established	11/12/2021
Status	O		Balance	65,240.90
Type	E		Vendor	
ENCUMBRANCE DETAIL				
Item	0 Document Accounting Dis		Orgn	12E1
Sequence	1		Acct	72162
Fiscal Year	22		Prog	22
Status	O		Actv	
Commit Indicator	U		Locn	
			Proj	
COA	W		Encumbrance	90,000.00
Index	301895		Liquidation	-24,759.10
Fund	2VZ31		Balance	65,240.90

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EXAMPLE:

⇒ ***Using Fund Summary:***

1. This feature highlights all funds associated with a grant record: sub-funds, cost-share funds
2. Enter “W” in the Chart of Accounts
3. Enter the GRANT number, TAB over to Account Summary
4. Select All Levels Account Type
5. Check Fund Summary, then Select GO

Grant Inception to Date FRIGITD 9.3.22 (PROD)								ADD	RETRIEVE	RELATED	TOOLS
Chart of Accounts: W Grant: 2VZ3 U.S. Army Corps-W912HZ-21-2-0048-Ra Grant Year: Index: Fund: Organization: Program: Activity: Location: Account Type: Account: Account Summary: Level 2 Acct Types								Start Over			
Date From (MM/YY): 09 / 21 Date To (MM/YY): 06 / 22 Include Revenue Accounts: <input type="checkbox"/> Exclude Indirect Costs: <input type="checkbox"/> Hierarchy: <input type="checkbox"/> Fund Summary: <input checked="" type="checkbox"/> By Sponsor Account: <input type="checkbox"/>											
GRANT INCEPTION TO DATE								Insert	Delete	Copy	Filter
Fund Code	Title	Adjusted Budget	Activity	Commitments	Available Balance						
2VZ31	US Army-W912HZ-21-2-0048	556,429.00	322,274.79	72,310.35	161,843.86						
2VZ32	US Army-W912HZ-21-2-0048	1,565,176.00	527,766.26	338,809.15	698,600.59						
2VZ33	US Army-W912HZ-21-2-0048	140,769.00	66,608.55	25,804.62	48,355.83						
2VZ34	US Army-W912HZ-21-2-0048	131,197.00	76,087.85	0.00	55,109.15						
2VZ35	US Army-W912HZ-21-2-0048	169,807.00	101,326.65	929.55	67,550.80						
2VZ36	US Army-W912HZ-21-2-0048	191,082.00	103,900.62	2,676.71	84,504.67						
2VZ37	US Army-W912HZ-21-2-0048	143,390.00	97,208.23	1,056.86	45,124.91						
2VZ38	US Army-W912HZ-21-2-0048	232,503.00	206,130.41	37,918.26	-11,545.67						
10 Per Page Record 1 of 8											
NET TOTAL								Insert	Delete	Copy	Filter
Adjusted Budget		Activity		Commitments		Available Balance					
3,130,353.00		1,501,303.36		479,505.50		1,149,544.14					
GRANT SUMMARY ACTIVITY BY FUND CODE WINDOW								Insert	Delete	Copy	Filter
Account	Type	Description	Adjusted Budget	Activity	Commitments	Available Balance					
61	L	Salaries and Wages	160,737.00	104,580.97	0.00	56,156.03					
62	L	Fringe Benefits	35,683.00	19,973.34	0.00	15,709.66					
71	E	Equipment	17,537.00	0.00	0.00	17,537.00					
72	E	General Expenditures	154,546.00	93,452.30	72,310.35	-11,216.65					
77	E	Travel and Entertainment	22,120.00	7,980.91	0.00	14,139.09					
79	E	Indirect and Admin Cost Expense	165,806.00	96,287.27	0.00	69,518.73					
10 Per Page Record 1 of 6											
NET TOTAL								Insert	Delete	Copy	Filter
Adjusted Budget		Activity		Commitments		Available Balance					
556,429.00		322,274.79		72,310.35		161,843.86					

1. Top section of page shows all associated funds and their summary information
2. Selecting a fund from the top section populates the fund's detailed information on the bottom section of the page
3. Eight funds are nested under the grant account
4. Net Totals for the selected fund are shown at the bottom of the page.