

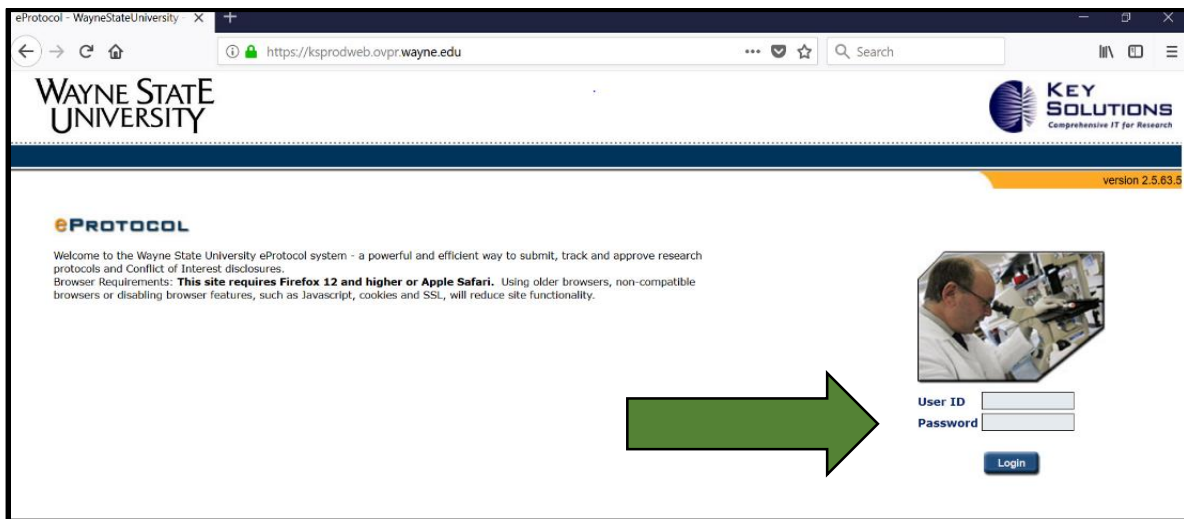


IRB eProtocol

Key Personnel Completing Obligations & Conflict of Interest (COI)

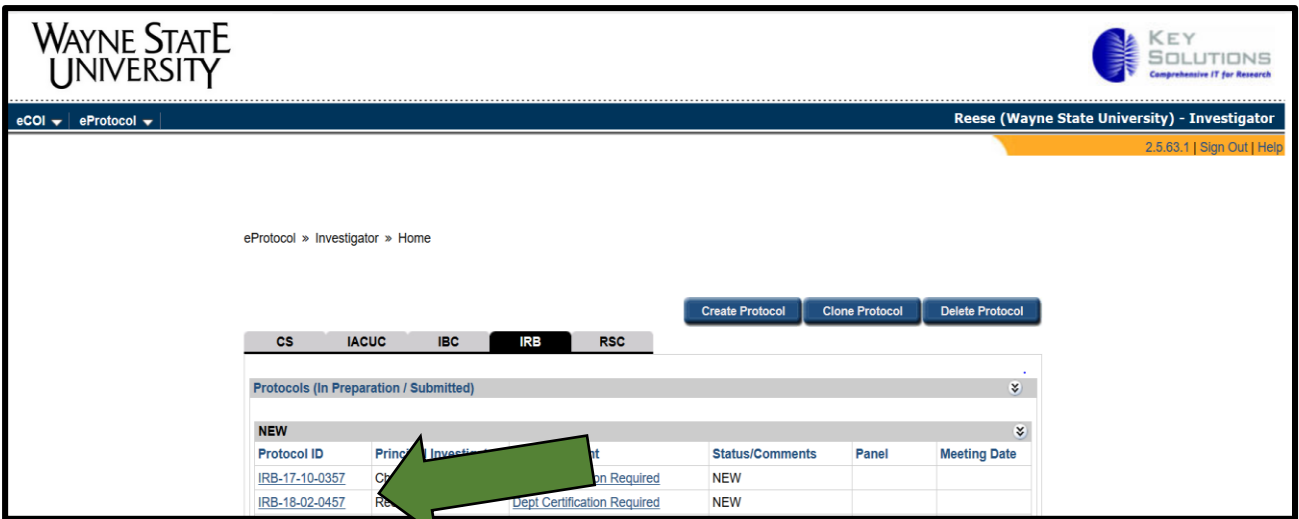
- Log into eProtocol using your WSU Access ID & Password

ksprodweb.ovpr.wayne.edu

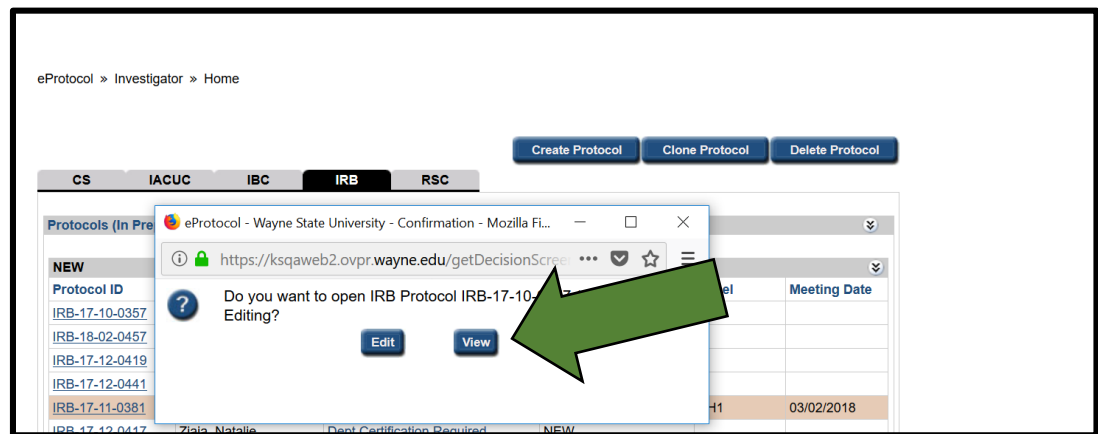


- Use a supported web browser (Firefox 12, Safari 7)
- Make sure the Pop-Up Blocker is **turned off**
- Do not** use the "Back button" in the application
- Update your CITI Training Profile to include your WSU Access ID at www.citi.org (see Instructions for updating a CITI Profile)

- From the eProtocol drop down menu Select the **Investigator Role**
- All key personnel log-in role is identified as "Investigator"**
- Select the Protocol ID for the study in which Obligations & COI need to be completed.



- Select the **Edit** option to complete Obligations & COI
- Personnel identified as “Other” will open in View mode



- The eProtocol Application will open in a Pop-Up window
 - (Note: *Pop-Up windows sometimes hide behind other applications*)
 - From the Tool Bar on the left side select “**Obligations**”
 - Find your name and complete Obligations for your name & select **Save or Next**

Obligations

Obligations of the Principal Investigator include the following:

Informed Consent - Provide all participants a copy of the signed consent form, if applicable.

Modifications - Changes in any aspect of the study (for example, project design, procedures, consent forms, advertising materials, additional key personnel or participant population) will be submitted to the IRB for approval before instituting the changes.

Training - Human participant training, including those for any newly added personnel, will be provided for all key personnel. Training must be updated every three (3) years.

Final Report - The IRB will be notified when the study is complete.

I certify that I have reviewed this application, including attachments and that all information contained herein is accurate to the best of my knowledge. I agree to report any substantive changes to the information contained in this application immediately to the WSU IRB.

I agree to not enroll any participants or collect any data intended only for research use prior to issuance of an IRB approval.

I understand that I am fully responsible for the execution and management of this study and that I am responsible for the performance of any sub-investigators or key personnel including their adherence to all of the applicable policies and regulations.

This study will not begin until the Investigator receives written final approval or determination of exemption.

Submit the Continuing Review Form in order to maintain active status of the approved protocol. This form must be submitted to the IRB at least thirty (30) days prior to the date of expiration.

Submit the Protocol Violation Form to report protocol Deviations/Violations or the Event Reporting Form to report Adverse Event (AEs) or Unanticipated Problems that occur in the course of the protocol.

Cheruku, Aditya
The Principal Investigator has read and agrees to abide by the above obligations.

Sadasivan, Rajeev
Faculty Supervisor or Sponsor - By checking this box, the faculty supervisor/sponsor certifies that

- For the Tool Bar on the left select “COI” or select **Next** from Obligations page
- Find your name complete the Conflict of Interest Disclosure for your name & select **Save** or **Next**

CONFLICT OF INTEREST DISCLOSURE

Endorsements and Financial Conflict of Interest Disclosure:
 Objectivity in research is a key component of any research project. One method for maintaining objectivity is to have all individuals involved in research design, development, or data evaluation/analysis disclose any potential and/or real financial conflict of interest. This includes all personnel listed on the protocol.
Note that you are being asked about all financial interests related to your responsibilities at WSU or its affiliates, not just the financial interests that may be related the funded project.
 Examples of relevant relationships for potential conflict of interest include but are not limited to:

1. Receiving past, current, or expecting future income in the form of salary, stock or stock options/warranties, equity, dividends, royalties, profit sharing, capital gain, forbearance or forgiveness of a loan, interest in real or personal property, or involvement in a legal partnership with the sponsor;
2. Receiving past, current, or expecting future income in the form of consulting fees, honoraria, gifts, gifts to the University, or payments resulting from seminars, lectures, or teaching engagements, or service on a non-federal advisory committee or review panel;
3. Serving in a corporate or for-profit leadership position, such as executive officer, board member, fundraising officer, agent, member of a scientific advisory board, member of a scientific review committee, or member of a data safety monitoring committee, regardless of compensation;
4. Inventor on a patent or copyright involving technology/processes/products licensed or expected to be licensed to the sponsor.

Cheruku, Aditya
 Do you, your spouse or domestic partner, or any of your dependent children have a potential conflict of interest with the sponsor of this project? Yes No

Sadasivan, Rajeev
 Do you, your spouse or domestic partner, or any of your dependent children have a potential conflict of interest with the sponsor of this project? Yes No

- Obligations & COI are now complete!
- Be sure to Close the Application’s Form Pop-Up window & **Sign out** of eProtocol